

Public Document Pack

Governance

Town Hall, Rose Hill,
Chesterfield, Derbyshire S40 1LP

DX 12356, Chesterfield

Email democratic.services@chesterfield.gov.uk



The Chair and Members of Joint Board

Please ask for Jackie Brobyn
Direct Line 01246 345229
Fax 01246 345252

28 October 2013

Dear Councillor,

Please attend a meeting of the JOINT BOARD to be held on MONDAY, 4 NOVEMBER 2013 at 10.30 am in Committee Room 1, Town Hall, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' Interests relating to Items on the Agenda
2. Apologies for Absence
3. Minutes: (Pages 1 - 14)
 - (a) Record of Decisions of the Joint Board held on 15th July, 2013
 - (b) Notes of the meeting of the Joint Board held on 15th July, 2013
 - (c) Draft notes of the Chief Executives meeting held on 10th October, 2013
4. HS2 - Verbal Update
5. Transformation Challenge Bid - Verbal Update
6. Joint Board Communications Issues (report attached) (Pages 15 - 32)

Chief Executive
Huw Bowen



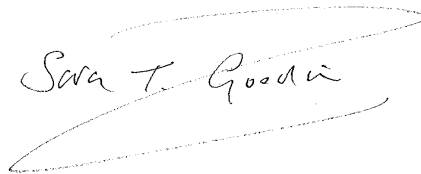
Please note that the information contained in the following item should not be publicised, as it contains commercially sensitive information.

7. BCN Consultancy (Building Control) - Update (To follow)

8. Date of Next Meeting:

13th January, 2014 – North East Derbyshire

Yours sincerely,

A handwritten signature in cursive script that reads "Sara T. Goodwin". The signature is enclosed within a large, hand-drawn oval scribble.

Head of Governance

Agenda Item 3

RECORD OF EXECUTIVE DECISION - JOINT WORKING

CBC: LEADER		Date of Decision: 15 th July, 2013	
BDC: LEADER			
NEDDC: LEADER			
CBC Non-executive Leader's Support Members present: N/A			
Title Reference: Minutes of Previous Meetings			
Consultee Member(s) N/A			
Key Decision References (if applicable): CBC: BDC: NEDDC:		Delegation References: CBC: R080L BDC: NEDDC:	
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/> Confidential <input type="checkbox"/>
Decision Status (CBC)	On Forward Plan General urgency *Special urgency	N/A	Authorised by:
Record of Decision: That the notes and Records of Decision of the Joint Board meeting held on 20 th May, 2013 and the draft notes of the Chief Executives meeting held on 20 th June 2013, be approved as a correct record, and signed by the 3 Leaders.			
Reasons for Decision To note progress on joint working.			
Alternative options considered and rejected (if any) N/A			
Declarations of interests: None			
Decision subject to call-in	Yes		
Date Record issued: 16 th July, 2013 Contact Officer: Jackie Brobyn			

CBC: LEADER BDC: LEADER NEDDC: LEADER		Date of Decision: 15 th July, 2013	
CBC Non-executive Leader's Support Members present: N/A			
Title Reference: Transformation Challenge Grant Bid			
Consultee Member(s) N/A			
Key Decision References (if applicable): CBC: BDC: NEDDC:		Delegation References: CBC: R080L BDC: NEDDC:	
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/> Confidential <input type="checkbox"/>
Decision Status (CBC)	On Forward Plan General urgency +Special urgency	N/A	Authorised by:
Record of Decision: That the Joint Board notes the bid made by CBC on behalf of the 3 Councils and also all Derbyshire Councils for funding from the Government's Transformation Challenge Fund to support future shared services working on Internal Audit and Procurement.			
Reasons for Decision: To help facilitate effective future Joint Working between Derbyshire Councils..			
Alternative options considered and rejected (if any) N/A			
Declarations of interests: None			
Decision subject to call-in		Yes	
Date Record issued: 16 th July, 2013 Contact Officer: Jackie Brobyn			

CBC: LEADER		Date of Decision: 15 th July, 2013	
BDC: LEADER			
NEDDC: LEADER			
CBC Non-executive Leader's Support Members present: N/A			
Title Reference: Shared Procurement Unit (SPU) Issues Update			
Consultee Member(s) N/A			
Key Decision References (if applicable): CBC: BDC: NEDDC:		Delegation References: CBC: R080L BDC: NEDDC:	
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/> Confidential <input type="checkbox"/>
Decision Status (CBC)	On Forward Plan General urgency +Special urgency	N/A	Authorised by:
Record of Decision:			
That the Joint Board notes the update on the future direction of the Shared Procurement Unit, and the interim position taken by Chesterfield Borough Council to withdraw from the Unit to focus its resources on a number of current major procurement projects.			
Reason for Decision			
To ensure that the Shared Procurement Unit continues to provide best value for Member Councils.			
Alternative options considered and rejected (if any) N/A			
Declarations of interests: None			
Decision subject to call-in		Yes	
Date Record issued: 16 th July, 2013 Contact Officer: Jackie Brobyn			

CBC: LEADER		Date of Decision: 15 th July, 2013	
BDC: LEADER			
NEDDC: LEADER			
CBC Non-executive Leader's Support Members present: N/A			
Title Reference: Community Covenant Update			
Consultee Member(s) N/A			
Key Decision References (if applicable): CBC: BDC: NEDDC:		Delegation References: CBC: R080L BDC: NEDDC:	
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/> Confidential <input type="checkbox"/>
Decision Status (CBC)	On Forward Plan General urgency *Special urgency	N/A	Authorised by:
Record of Decision:			
That the update report on the countywide delivery of the Community Covenant be noted.			
Reason for Decision			
To ensure that the communities of north eastern Derbyshire have fair access to the Community Covenant grants process.			
Alternative options considered and rejected (if any) N/A			
Declarations of interests: None			
Decision subject to call-in		Yes	
Date Record issued: 16 th July, 2013 Contact Officer: Jackie Brobyn			

CBC: LEADER		Date of Decision: 15 th July, 2013	
BDC: LEADER			
NEDDC: LEADER			
CBC Non-executive Leader's Support Members present: N/A			
Title Reference: BCN Consultancy (Building Control) - Update			
Consultee Member(s) N/A			
Key Decision References (if applicable): CBC: BDC: NEDDC:		Delegation References: CBC: R080L BDC: NEDDC:	
Report and background papers	Yes	Public <input type="checkbox"/>	Exempt <input type="checkbox"/> Confidential <input checked="" type="checkbox"/>
Decision Status (CBC)	On Forward Plan General urgency *Special urgency	N/A	Authorised by:
Record of Decision:			
1. That the current budget position of BCN be noted.			
2. That progress on the Options Appraisal be noted.			
Reason for Decision			
To effectively manage BCN in accordance with legislation and the legal agreement for the joint working consortium.			
Alternative options considered and rejected (if any) N/A			
Declarations of interests: None			
Decision subject to call-in		Yes	
Date Record issued: 16 th July, 2013 Contact Officer: Jackie Brobyn			

Notes to Record of Decision (Joint Working):

CBC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Head of Governance, as Monitoring Officer either by telephone, fax, email or in writing **not later than 5.00 pm on the day following the date of the Joint Board meeting**. Any decisions so suspended shall not be capable of implementation for a period of **five calendar days** from the date of the Joint Board meeting. During the call-in period a request may be made in respect of any decision so suspended by not less than one quarter of the total membership of the Overview and Performance Scrutiny Committee. To do this you will need to notify the Monitoring Officer in writing, by fax or by email by 5.00 pm on the date being five days following the day of the Joint Board meeting.*

BDC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **nine working days** from the date of this decision. During the call-in period **at least three** members may request certain decisions to be called in. You may do this in any of the following ways - In writing - a written notice may be signed by one or more Members, or By telephone - in order to safeguard the integrity of the system, Members may only call in by telephone on their own behalf, • E mail - this may be done using a Members terminal within the Council Offices or where a member has the facility via the internet, • By fax - as with written notifications, the faxed message may contain the signature of more than one Member, • In person. Democratic Services Officers who are authorised to accept notifications from Members.*

NEDDC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **five working days** after the publication of this decision. During the call-in period the **Chair and Vice Chair together with three other members of any Overview and Scrutiny committee** may object to a decision and call it in.*

JOINT BOARD

Monday, 15th July, 2013
at North East Derbyshire District Council

Present -

Chesterfield Borough Council

Councillor J. Burrows
H. Bowen
J. Brobyn
M. Evans

Bolsover District Council

Councillor A. Tomlinson
W. Lumley (BDC/NEDDC)
J. Foley (BDC/NEDDC)
A. Grundy (BDC/NEDDC)

North East Derbyshire District Council

Councillor G. Baxter

Bassetlaw District Council

M. Hill

Derbyshire County Council

Councillor A. Western
I. Stephenson

1. **DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations were made.

2. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Bowman, Hill and Watts.

3. **MINUTES**

The notes and the Records of Decision of the Joint Board meeting held on 20th May, 2013 and the draft notes from the Joint Chief Executive's meeting held on 20th June, 2013, were noted.

4. **RELATIONSHIPS WITH DERBYSHIRE COUNTY COUNCIL/SHARED SERVICES OPERATIONS**

The Leader and the Acting Chief Executive of Derbyshire County Council attended the meeting to discuss the opportunities that might exist for future joint working with Chesterfield, North East Derbyshire and Bolsover Councils.

A discussion took place and the following suggestions were made:

- Improving Services for Older People
- New Public Health agenda
- Anti Poverty Strategy
- Health, Social Care and Housing Integration
- Economic Development
- Community Budgets
- Trading Standards and Environmental Health Services

It was agreed that a wider conversation was warranted with other Derbyshire Councils, and that the best vehicle to achieve this would be the Derby and Derbyshire Strategic Leadership Forum.

AGREED – That the comments be noted and further discussion take place at the next Derby and Derbyshire Strategic Leadership Forum.

5. **TRANSFORMATION CHALLENGE GRANT BID**

The Head of Business Transformation (CBC) submitted a report in respect of the Transformation Challenge Grant (Authority Award) Bid that he had recently submitted on behalf of Chesterfield Borough Council, North East Derbyshire District Council and Bolsover District Council. Ashfield District Council, Bassetlaw District Council and Mansfield District Council were also signatories to the bid.

The intention behind submitting the bid was to enable reviews to be undertaken of the current joint working arrangements across the three original authorities for Building Control (BCN) and Internal Audit, and the five authorities for Procurement.

A bid for £50,000 had been made, and the funding would be used for the following:

- To resource a project manager to lead on commissioning the work
- To undertake the procurement of competent and experienced practitioners to progress the commission.
- To undertake the individual reviews, compile reports and make appropriate recommendations to the Councils.

The bid was submitted on Friday 12th July and the outcome would be known by the end of August.

AGREED - That the Joint Board notes the bid.

6. **SHARED PROCUREMENT UNIT (SPU) ISSUES UPDATE**

Mr M Hill, Procurement Officer from Bassetlaw District Council, attended the meeting to give an update on the procurement service now being offered by his Council to Bolsover, North East Derbyshire, Ashfield and Mansfield Councils.

An appropriate legal agreement had been prepared and circulated for comment, and it was hoped that the necessary commitment would be in place within the next fortnight.

Procurement clinics were already being held every 2 weeks at each Council, and these were proving to be very successful.

The Chief Executive of Chesterfield Borough Council confirmed that they had stepped out of these new arrangements for the time being as there were a number of major procurement projects in need of more dedicated support, such as the rebuild of Queen's Park Sports Centre, the refurbishment of the cultural venues, and an expanded Housing Capital programme.

AGREED - That the update on the Shared Procurement Unit be noted.

7. **HS2 – UPDATE**

A discussion took place on the proposal to introduce high speed rail connectivity between London and Leeds. It was noted that a report was being considered at the Sheffield City Region LEP Board meeting later that evening.

It was noted that the Government's consultation on the proposal was due to commence on 17th July 2013 and that the 3 Councils would be asked to contribute to it. It was suggested and agreed that this needed to be approached with caution as it was important to get the right message out to members of the public.

The Chief Executive of North East Derbyshire District Council and Bolsover District Council suggested that a meeting be set up, at the appropriate time, involving Regeneration and Communications staff from the 3 Councils to decide on a form of words to put before members by way of a shared statement to the public.

AGREED – That the update be noted.

8. **JOINT OVERVIEW AND SCRUTINY PANEL UPDATE**

This item was deferred to the next meeting.

9. **COMMUNITY COVENANT**

The Head of Business Transformation for Chesterfield Borough Council gave an update in respect of the Community Covenant. He reported that a meeting was taking place with Derbyshire County Council on Thursday, 18th July to look at the Terms of Reference and Joint Publicity. Attendees would also be considering the timescales for submitting bids to the Ministry of Defence. And, it was noted that an evaluation panel would be set up to review the bids prior to their onward submission to the Ministry.

AGREED - That the update be noted.

10. **BCN CONSULTANCY (BUILDING CONTROL)**

The Head of Regeneration (CBC), the Joint Head of Regeneration (Bolsover and North East Derbyshire District Councils) and the Building and Contracts Manager (Bolsover), submitted a report to provide an update on the current budget position for BCN Consultancy (Building Control) and to advise on progress with the Options Appraisal.

AGREED - (1) That the current budget position of BCN be noted.

(2) That progress on the Options Appraisal be noted.

11. **ITEMS FOR FUTURE MEETINGS**

AGREED - That the following items be considered at a future meeting:

- Skills Made Easy – Presentation by Chesterfield College.
- Economic Development Priorities – Update.
- Internal Audit Consortium – Update.

12. **DATE OF THE NEXT MEETING**

AGREED - That the next meeting of the Joint Board be held on Monday 9th September, 2013 at Bolsover District Council, commencing at 10.30 a.m.

**JOINT WORKING CEO'S
BOLSOVER, CHESTERFIELD AND NORTH EAST DERBYSHIRE
DISTRICT COUNCILS**

Thursday 10th October 2013,
Committee Room 3, Chesterfield Borough Council

Present

Wes Lumley, Jane Foley (BDC/NEDDC)
Huw Bowen, Mark Evans (CBC)
Steve Lee (NEDDC) – item 2
Rachel Driver, Bill Furness, Karen Peck (Chesterfield and North East Derbyshire
Credit Union) – item 2

Action

1. APOLOGIES

Apologies for absence were received on behalf of Angela Grundy.

2. CHESTERFIELD AND NORTH EAST DERBYSIRE CREDIT UNION –
BUSINESS PLAN

Rachel thanked the Local Authorities for their input in the Business Plan and past support. She explained the activities of the Credit Union. Bill went through the business plan. Questions were asked in relation to the Credit Union Expansion Project (CUEP). Wes enquired if, following previous comments made, £20,000 was a realistic figure for rent. Karen said that she was currently viewing properties based on a £15,000 pa rental with separate accommodation for back office. Discussions took place based on the financial plan interest at 3%. Bill enquired if the loan from CBC of £25,000 could be turned into a grant.

Huw referred to conversations in January where he had stressed that the Credit Union could not keep going back to the District Councils for further funding, this was not a sustainable position and a business plan had been requested in order to be able to identify a point of self financing.

Huw offered the following contribution from Chesterfield Borough Council, based on the financial plan interest of 3%, subject to a formal approvals process:

13/14 - £5,000
14/15 - £10,000
15/16 - £5,000

Wes confirmed that North East Derbyshire District Council had agreed, at Cabinet, a contribution of £17,000 subject to match funding from

CBC.

In relation to the loan from CBC Huw advised that it had been on a loan basis and should, overtime, be repaid. He would however speak to the Leader of CBC.

Rachel Driver, Bill Furness and Karen Peck left the meeting at 1055 hours.

Wes enquired if any monitoring should take place. It was agreed that this be done on a six monthly basis. Huw suggested that it be on an SLA basis.

Agreed that Steve draft a letter to the Credit Union confirming the contributions agreed at the meeting, based on financial plan interest at 3%, and advising on the monitoring arrangements to be put in place.

SL

Steve Lee left the meeting at 1110 hours.

3. Notes of the meeting held on 20th June 2013

Page 1 – *Transformation Challenge Fund* – Mark advised that the bid had been unsuccessful. He mentioned that High Peak and Staffordshire Moorlands had been awarded £200,000. There would however be another opportunity to bid in the future. He added that the review of Procurement would have been funded from this and enquired if the review would still be required. It was agreed to await the discussions with DCC on Shared Services. Mark agreed to progress informal discussions with DCC.

Wes spoke of some issues with the current arrangements with Procurement and advised that Bryan Mason was following this up with Bassetlaw.

Huw advised that the interim arrangement of 3 days per week at CBC was working well. They were looking at an internal Unit.

Page 1 – *Crematorium – Distribution of Surpluses* – Huw advised that the appeal hearing had found in favour of the applicant. He said that CBC would therefore be requesting that surpluses be returned to each authority in 13/14. Wes agreed to speak to the Leader/Deputy Leader at BDC to gain their views on future years.

Page 1 – *Economic Development Priorities North Derbyshire District and Bassetlaw District Council* – wait and see if any comeback.

Page 2 – *Audit* – Head of Internal Audit Consortium position not yet advertised. Derbyshire Dales are interested in joining the Consortium. Discussions to take place at Derbyshire level.

AGREED that the Notes of the meeting held on 20th June 2013 be approved as a true and correct record.

4. DECISIONS OF JOINT BOARD HELD ON 15TH JULY 2013

1. Minutes of Previous Meetings
2. Transformation Challenge Grant Bid
3. Shared Procurement Unit Issues Update
4. Community Covenant Update
5. BCN Consultancy Update

AGREED that the Decisions of the Joint Board held on 15th July 2013 be noted.

5. NOTES OF JOINT BOARD HELD ON 15TH JULY 2013 AND MATTERS ARISING

Page 3 – *HS2 Update* – Discussion took place regarding the need for a statement to be issued to the public. Wes advised that HS2 were attending Council at NEDDC on 28th October. He agreed to raise this matter with the Leaders at BDC and NEDDC at the end of the month.

AGREED that the Notes of the Joint Board held on 15th July 2013 be received.

6. JOINT WORKING PROJECTS UPDATE

Building Control – a meeting had been arranged with staff for 22nd October to go through the Options Appraisal, following which a meeting would be convened with Client Officers to discuss the outcome.

Audit - previously discussed.

Procurement – previously discussed.

7. JOINT OVERVIEW AND SCRUTINY PANEL FEEDBACK

Jane advised that there had been a mix up and feedback had not been given at the last Joint Board. It was agreed that this be placed on the agenda for the next meeting. No new areas of work were identified.

8. CHESTERFIELD AND DISTRICT CREMATORIUM

Previously discussed.

9. ITEMS FOR JOINT BOARD

Joint Overview and Scrutiny Panel Update
Communications

10. COMMUNICATIONS

Currently with Chesterfield Borough Council.

11. ANY OTHER BUSINESS

Occupational Health – Mark advised that there were performance issues with the existing provider and that BDC/CBC/NEDDC were considering pulling out. We were currently 2½ years into a 3 year contract. CBC was considering options available one of which was a proposal from Avarta. Agreed that Mark circulate proposal from Avarta for consideration.

12. DATE OF NEXT MEETING

Discussion took place on the frequency of the CEO's Meeting and the Joint Board. It was agreed that dates remain as planned for the Chief Executive's Meeting and the Joint Board, however it was agreed that alternate meetings of the Joint Board become informal meetings.

ME

Next Meeting – 5th December 2013 – 1000 hours – BDC

The meeting concluded at 1150 hours.

FOR PUBLICATION

AGENDA ITEM

JOINT BOARD COMMUNICATIONS ISSUES

MEETING:	JOINT BOARD
DATE:	4 NOVEMBER 2013
REPORT BY:	COMMUNICATIONS AND MARKETING MANAGER (CHESTERFIELD BC)

FOR PUBLICATION

1.0 PURPOSE OF REPORT

- 1.1 To consider and approve a draft of the next edition of the 'Working Together' newsletter.
- 1.2 To provide an update on changes to the councils' communications teams.
- 1.3 To consider whether further editions of the Working Together newsletter should be produced.

2.0 BACKGROUND

- 2.1 Communications support is rotated around the partners annually. CBC took on the role from September 2013.
- 2.2 Activity is focusing on external communication (mainly news releases) and internal communication (the 'Working Together' newsletter, distributed to staff and members of the three authorities).

2.3 LATEST PROMOTIONAL ACTIVITY

2.4 Recent promotional activity has included the following press releases:

- Small businesses urged to apply for government funding (see appendix 1)

- Chesterfield and North East Derbyshire Sports awards – joint release between NEDDC and CBC (see appendix 2).

2.5 The next edition of the Working Together newsletter will be distributed during November 2013. A draft of the newsletter is at Appendix 3, and comments / approval is sought from the Joint Board.

3 COMMUNICATION STAFFING CHANGES

3.1 CBC: No changes.

3.2 NEDDC and BDC: Following the departure of the NEDDC communications officer in October 2013 communications staff across both councils are to work together in an interim structure.

3.3 The communications officer at BDC has been seconded to work with colleagues at NEDDC for two days a week and will manage the communications team, excluding design and print. He will do this in addition to his existing duties at BDC.

3.4 The NEDDC internal communications officer will work 22.5 hours a week instead of 18.5 hours to help cover some of the external communication work.

3.5 The move is part of joint working arrangements between the two councils.

3.6 Updated contact details can be found at Appendix 4.

4 FUTURE OF WORKING TOGETHER NEWSLETTER

- 4.1 The Working Together newsletter was set up to inform staff and members in the three councils about joint working taking place.
- 4.2 However, for some time the task of producing the newsletter has become very difficult and time consuming because of a lack of information to put in it.
- 4.3 This is also resulting in the use of stories that do not really merit being in a newsletter and communications officers spending considerable amounts of time trying to find stories to fill the gaps on the pages.
- 4.4 Following the changes to communications staffing levels highlighted above this task is going to get harder still in the future.
- 4.5 At the same time the relationship of joint working has changed over time. For example, CBC no longer does its procurement through joint working arrangements.
- 4.6 BDC and NEDDC are now in a strategic alliance which means they are doing more joint working than ever before. However, staff are reluctant to put stories about this in the Working Together newsletter because it wouldn't be relevant to CBC staff or members.
- 4.7 As a result it is recommended that the Joint Board considers whether the newsletter should continue to be produced.
- 4.8 Staff could instead be kept informed on joint working initiatives through individual council staff newsletters and intranets. This would make any stories relevant to the audience and improve efficiency.
- 4.9 It is proposed that the three council communication teams will continue to work together on promotional campaigns and press releases as these would continue to provide opportunities for joint working and efficiencies.



Small businesses urged to apply for government funding

Wednesday 25 September 2013

Business leaders in North Derbyshire are being urged not to miss the deadline to apply to a new round of funding designed to help small businesses grow.

Council leaders in Bolsover, Chesterfield and North East Derbyshire are reminding businesses that they have until the end of October to express an interest in the Regional Growth Fund (RGF) money, which is being made available through the Sheffield City Region Local Enterprise Partnership (LEP).

It signals a new phase in the LEP's 'Unlocking Business Investment' business programme – with it now earmarking £2.5m of its RGF fund for smaller grants starting from £25,000. A further £7.5m is being made available for grants of over £100,000.

Applications should be made to the Sheffield City Region Local Enterprise Partnership – of which the three authorities are members – and must come from businesses which can demonstrate 'robust plans for growth.'

Bolsover District Council Leader, Cllr Eion Watts, said: "Millions of pounds of funding continue to be made available to businesses across the Sheffield City Region – now including smaller grants for smaller firms. This represents a huge investment into the local economy and we urge businesses from North Derbyshire to apply for their share."

Cllr John Burrows, Chesterfield Borough Council Leader, added: "We have many thriving businesses in our area and this is a fantastic opportunity for them to continue to achieve their growth plans, despite the difficult financial climate, while contributing to job creation."

Projects will be assessed on a competitive basis – and the criteria for assessment will be:

- The number of new sustainable, private sector jobs created
- The level of private sector investment
- 'Additionality' – potential for business growth and not displacement
- Eligibility for RGF support – including issues such as State Aid compliance
- Deliverability – and ability to have an immediate impact

- Value for public money

Cllr Graham Baxter MBE, North East Derbyshire Leader, added: “We would urge firms to get in touch with their local Economic Development Team to discuss the opportunity and find out more about how they could be eligible for funding.”

For an informal discussion about the programme businesses are asked to contact their local Economic Development Team:

- Bolsover District Council – contact Sonia Coleman on (01246) 242413 or sonia.coleman@bolsover.gov.uk

- Chesterfield Borough Council – contact Matt Southgate, Senior Economic Development Officer on 01246 345272 or matthew.southgate@chesterfield.gov.uk

- North East Derbyshire – contact Bryan Harrison on (01246) 217204 or bryan.harrison@ne-derbyshire.gov.uk

For more general information visit the Sheffield City Region LEP website at www.sheffieldcityregion.org.uk/RGF

Applications open on Friday 27 September and the deadline is 31 October 2013.

APPENDIX 2

4 October 2013

Local sporting talent receives top awards

Local athletes, sports coaches and volunteers celebrated success across a variety of categories at the Chesterfield and North East Derbyshire Sports Awards 2013.

The awards, which are jointly organised by Chesterfield Borough Council and North East Derbyshire District Council, are a way of recognising and celebrating the sporting successes of athletes and those involved in sport at all levels.

This year's winners were presented with their awards at a ceremony which was held at Chesterfield Town Hall on Wednesday, 2 October.

Cllr Amanda Serjeant, Executive Member for Leisure, Culture and Tourism at Chesterfield Borough Council, said: "One of the council's top priorities is to increase participation in sport and recreation. If we can interest people in sport at any early age then they are more likely to carry on taking part in activities as they get older. We may also unearth the stars of the future."

Cllr Graham Baxter MBE, Leader of North East Derbyshire District Council, said: "It's great to be able to reward the hard work and dedication of the exceptional sportsmen and women across the district at these awards. I wish them all the very best with their future sporting careers."

Chesterfield and North East Derbyshire Sports Awards 2013 winners:

Young Sports Leader/Coach of the Year

Carielle Saunders (Inkersall)

Young Sports Leader/Coach of the Year

Emily Froggat (Dronfield)

Junior Sportsman of the Year

Aaron Cobley (Staveley)

Junior Sportsman of the Year

Adam Morewood (Dronfield)

Junior Sportswoman of the Year

Alicia Barrett (Brimington)

Community Coach of the Year

Dave Cartawick (Newbold)

Performance Coach of the Year

Gary Bradshaw (Morton)

Performance Coach of the Year

Daniel Duke (Brimington)

Sportsperson of the Year

Kimberley Bradshaw (Stonebroom)

The winners from the Chesterfield and North East Derbyshire Awards will be judged for the Derbyshire Sports Awards to be held at the Roundhouse, Derby on 14 November.

The winners of the individual performer categories will receive a free annual membership to a Chesterfield Borough Council or North East Derbyshire District Council leisure facility, to aid the performers training programme.

NOTES TO EDITORS

1. Information about the winners is below:

Young Sports Leader/Coach of the Year - Carielle Saunders

Carielle, from Inkerall, is a Year 11 student at Springwell Community College. She was nominated for her commitment to school sport, in netball and sports ambassador roles at the school. Carielle is part of the County Netball Satellite and Academy Squads, and attended trials for the East Midlands Regional Netball squad.

Young Sports Leader/Coach of the Year - Emily Froggat

Emily, from Dronfield, is a Year 6 student at Henry Fanshawe School. She was nominated for her involvement in the school's Change4Life club.

Junior Sportsman of the Year - Aaron Cobley

Aaron Cobley (14), from Staveley, is 14 years old. He was nominated for his skills in Taekwon-do and Kickboxing. He is to be assessed end of year by team GB to see his potential for the 2020 games.

Junior Sportsman of the Year - Adam Morewood

Adam (11), from Dronfield, excels in his chosen sport, Bikerials. Adam is European Cup Champion in his age group (10-12 years).

Junior Sportswoman of the Year - Alicia Barrett

Alicia (15), from Brimington, has enjoyed much local, regional, national and international success in athletics. Alicia is ranked number one in the UK this year at under-17 60m Hurdles (indoors) and has been the country's best young female sprint hurdler for the past four years having topped the rankings in the under-13, under-15 and under-17 categories.

Community Coach of the Year - Dave Cartawick

Dave (48), from Newbold is the club coach and owner of the (BKKA) British Karate & Kickboxing Association. Dave has been a sports coach for over 20 years, has been involved in martial arts for almost 40 years and has been the coach to 41 world champions.

Performance Coach of the Year - Gary Bradshaw

Gary (52), from Morton, is fully qualified international Taekwondo instructor, referee and grading examiner. He teaches students with a wide variety of learning difficulties, and has trained 29 world champions.

Performance Coach of the Year - Daniel Duke

Daniel (41), from Brimington, is a coach at Chesterfield & District Athletics Club and has trained young athletes to local, regional and national success.

Sportsperson of the Year - Kimberley Bradshaw

Kimberly (24), from Stonebroom, has won over 250 medals in Taekwon-do, and is two times Individual World Champion, and three times Team World Champion.

APPENDIX 3 (circulated as a separate attachment): Draft November 2013 'Working Together' newsletter

APPENDIX 4 – Communication contacts

BDC	Scott Chambers, Communications Officer	(01246) 242323 scott.chambers@bolsover.gov.uk
CBC	John Fern, Communications and Marketing Manager James Taylor, Public Relations Officer	(01246) 345245 John.fern@chesterfield.gov.uk (01246) 345250 james.taylor@chesterfield.gov.uk
NEDDC	Nicola Smith Internal communications Officer	(01246) 217692 nicola.smith@ne-derbyshire.gov.uk

This page is intentionally left blank

Autumn 2013

Working together

In this issue

Strategic Alliance report: **page 2**

New approach for procurement: **page 4**



Bringing empty properties back into use: **page 7**



New tourism website: **page 8**



Green Flag success

See page 3

Welcome to the autumn edition of Working Together.

The last few months have seen significant moves in our three authorities: the Bolsover and North East Derbyshire strategic alliance continues to make significant savings – as you can see in the alliance’s annual report.

Chesterfield and District Crematorium was awarded a prestigious Green Flag Award for the first time this summer – after the opening earlier in the year of the Never Land memorial garden, created by members of Chesterfield SANDS, the stillbirth and neo-natal death charity.

The months since have seen closer links with Chesterfield SANDS with the new memorial garden featuring in a television documentary.

The next few months will see changes made with the way we continue to work together with new

arrangements for procurement put in place and the results of the consultation on the Sheffield City Region announced – meaning closer collaboration with the other authorities in the LEP.

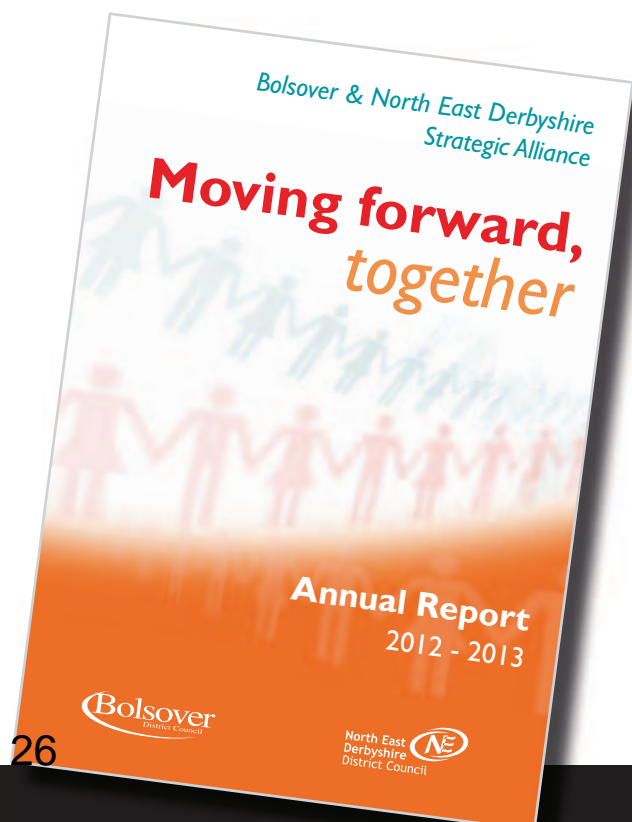
The year has seen us commended for our efforts to promote tourism in the region and this has continued with the launch of the new website for tourism in the region, a microsite of visitpeakdistrict.com. Hopefully this new site will see a further increase in the number of visitors we receive each year and help boost the local economy.

Alliance Annual Report

The ground-breaking Strategic Alliance between Bolsover District Council and North East Derbyshire District Council has now passed its second anniversary, and continues to deliver sizeable efficiencies for the two authorities.

Following the appointment of joint senior managers and the sharing of some services and processes, a total of £1.746m worth of savings have been identified across the two councils to date.

The second Strategic Alliance Annual Report (2012 – 2013) has now been published and is available to view at www.ne-derbyshire.gov.uk/alliance





Green Flag success for Crematorium

Chesterfield and District Crematorium has received a prestigious Green Flag Award. The crematorium is run by the Joint Chesterfield and District Crematorium partnership on behalf of Chesterfield BC, Bolsover DC and North East Derbyshire DC.

The Green Flag is awarded by the environmental charity Keen Britain Tidy and recognises the best parks and green spaces in the country.

It is the sign to visitors that the space boasts the highest possible standards, is beautifully maintained, and has excellent facilities.

This year saw a Never Land Memorial Garden opened in the grounds of the crematorium in conjunction with the still birth and neonatal death charity, Chesterfield SANDS.

The garden features a Peter Pan memorial for parents who have lost a little boy, a Tinkerbell memorial for parents who have lost a little girl and a Lost Ones memorial for parents who have lost

babies before knowing the sex of the child.


As many parents who have lost a child have other children, there is also a Wendy house for the children to play while the parents visit the memorials.

Crematorium staff and Chesterfield SANDS have also taken part in filming with Big Buddha Films for the documentary Still Born, Still Loved.

An emotional service saw the candles in the baby garden in the crematorium grounds.

The candles will be left to burn for an hour in memory of all babies who have died.

For more information on the documentary, visit: www.stillbornstillloved.co.uk.



New way forward for procurement

Departures from the three councils' shared procurement unit (SPU) will lead to changes in procurement from this autumn.

Bolsover DC, Chesterfield BC and North East Derbyshire DC entered into the SPU in 2007 hosted by Bolsover DC. Ashfield DC and Mansfield DC joined the consortium in 2011.

The SPU was originally set up to offer the following benefits:

- Reduced operating costs
- Opportunities to aggregate spending and maximise savings
- Standardising documentation
- Sharing best practice.

Over the last six years, the SPU has reduced operating costs for member councils and significant savings have been made, while some aggregation of spending has been achieved, this has been slower than hoped.

By July 2013, all three procurement officers have left the shared procurement unit for new challenges elsewhere, leaving the future of procurement at a crossroads.

The partners have been approached by Bassetlaw DC, who has offered to provide a shared procurement service for all five councils within the existing costs.

Chesterfield BC's cabinet discussed the issue at their meeting in July and decided that, with several high profile projects coming up, such as building the new Queen's Park Sports Centre, the best way forward for the authority was to employ a new in-house procurement team.

Chesterfield's cabinet members were keen, though, to maintain informal links with the SPI to maximise opportunities from aggregating spending and strategic business transformation savings.

Sheffield City Region consultation



This summer saw the Government launch a public consultation on plans for a combined authority for the Sheffield City Region (SCR).

All three authorities are members of the local enterprise partnership, which also includes Barnsley, Bassetlaw, Derbyshire Dales, Doncaster, Rotherham and Sheffield.

The consultation asks for public views on the document which would create a combined authority to cover all nine local authority areas.

Each of the local authorities submitted a proposal to the Government earlier this year to say they wanted to work more closely together to boost economic growth and create jobs.

This new authority, to be known as the Sheffield City Region Authority, would have responsibility for transport, economic development and regeneration and would also replace the South Yorkshire Integrated Transport Authority.

Each of these authorities have a long history of working together and setting up the SCR Authority will put into legislation a partnership which has been in place for some time.

Councillor Sir Stephen Houghton CBE, Leader of Barnsley Council and Chair of the 'shadow' SCR Authority said: "We welcome the Government's

intention to formally recognise the Sheffield City Region Authority.

"This arrangement comes at no extra cost to tax payers and involves no powers being given up by individual local authorities. This is about having robust, democratically accountable structures in place at a City Region level. These structures mirror and complement the private sector-led LEP of which each local authority Leader is an active member.

"This step puts the Sheffield City Region ahead of the game compared with other areas of England. We will be ideally placed to secure devolved powers and funding which Government seek to hand down.

"Leaders from the Sheffield City Region will be considering the detail of the Government's document and put forward a response as a shadow combined authority."

The consultation closed on Monday 7 October.

The results will be published in the autumn.

For more details, see here: <https://www.gov.uk/government/news/councils-combine-for-economic-growth.#sthash.fSQ3Vaxi.dpuf>



Local transport major projects announced

This summer saw the Local Transport Body (LTB) publish a list of major projects which will have the biggest impact on jobs and economic growth in the Sheffield City Region in the next 10 years.

Seventeen projects have been ranked according to the benefit it is likely to have on economic growth and jobs in the area.

These projects include Chesterfield Northern Gateway and Chesterfield Waterside developments.

Two further projects, including Markham Vale – Seymour Link Road have also been identified as needing further testing before their gross value added (GVA) score can be decided.

Analysis shows that if the LTB were able to invest in all 19 schemes across the Sheffield City Region, then the combined projects could boost the local economy between £5 and 7 billion.

Sheffield City Region made an agreement with the Government in 2012, through the ‘City Deal’ programme – meaning that it is one of only four places in the UK to secure a 10 year allocation of funding of transport and infrastructure projects.

The LTB will be analysing the projects on the list to make sure the impact of investment decisions

are spread across the Sheffield City Region, which covers Barnsley, Bassetlaw, Bolsover, Chesterfield, Derbyshire Dales, Doncaster, North East Derbyshire, Rotherham and Sheffield.

LTB Chair, Councillor Sir Stephen Houghton CBE, said:

“Through this process, the LTB has compared the largest transport and infrastructure projects across the City Region and ranked their impact on economic growth and jobs.

“This analysis shows the huge scale of opportunity to boost economic growth in the Sheffield City Region. Investing in these 19 schemes has the potential to increase the City Region’s economic output by over 20 per cent and create almost 4,500 sustainable new jobs.

“This massive return on investment reveals the incredible untapped potential in the Sheffield City Region.”

Share your success stories

The stories in this edition of *Working Together* show the number of positive joint working stories in the three councils.

Chesterfield Borough Council is responsible for co-ordinating publicity for joint-working stories until June 2014.

If you are working on a joint project which you feel doesn't get the publicity it deserves – we'd like to hear from you.

If you have any joint-working stories you would like to share with your colleagues in neighbouring councils, please contact James Taylor, public relations officer, Chesterfield Borough Council on **01246 345250** or e-mail james.taylor@chesterfield.gov.uk.

We look forward to hearing from you.

Follow us
on Twitter



You can keep up with the latest news and events from all three councils by following them on Twitter:

@BolsoverDC
@ChesterfieldBC
@nedDC



Residents have their say through housing survey

Thousands of residents across Chesterfield and Bolsover have been asked for their help to identify future housing needs.

Working with GL Hearn, Chesterfield Borough Council and Bolsover District Council have sent out a housing needs survey to a sample of 20,000 households across the area. The survey was designed to capture a current picture of local housing and needs of its residents.

The results will provide an insight into the kinds of housing local people want and need, and will be used to help shape the two council's services over the coming years.

The two councils also held a consultation event for developer's and housing associations' at Dunston Innovation Centre in July. More than 50 representatives attended the consultation.

Results of the survey will be revealed in autumn.



New audio trails

People invited to step out on a summer discovery in North Derbyshire

From protestors who changed the national landscape to wartime tragedies and icons of the industrial age, the hidden sights and sounds of North Derbyshire are brought to the life in a series of free audio trails.

The series of 16 'Hidden Gem' trails – which features walks from Bolsover, Chesterfield and North East Derbyshire - is now complete, and all are free and available to download from the website at www.ne-derbyshire.gov.uk/hidden-gems

A handy guide to the walks has also been produced, helping people to plan their discovery of the district – available from community venues and also on the website.

Bringing to life the history and heritage of the district through narration by, and interviews with, local people, the trails have been put together with the help of a variety community organisations, groups and parish councils.

Ranging from two to 11.5 miles the trails take in beautiful landscape, wildlife havens, interests of Special Scientific Interest and historical spots.

The project was launched thanks to £50,000 worth of funding from the Bolsover, North East Derbyshire Leader Programme.

The trails focus on the following locations:

- Ashover Light Railway
- Brackenfield
- Chesterfield Canal
- Five Pits Trail
- Grassmoor
- Hollinhill and Markland Grips
- Holmesfield
- Holymoorside
- Linacre Reservoir
- Moss Valley
- North Wingfield
- Shirland & Higham
- South Chesterfield Way
- Tupton
- Wingerworth
- Woolley Moor

The trails are available to download for free on to an mp3 player, mobile phone or iPhone.

New Micro Site for Tourism

A new tourism website for Chesterfield is also due to launch in autumn 2013. Chesterfield BC has been working with the tourism board for the Peak District and Derbyshire.

The new site will become a micro-site on www.visitpeakdistrict.com, but will keep its own address at www.visitchesterfield.info.

New features of the site will have a higher level of functionality and ease of access. Browsers will be able to search for accommodation on availability by date and make reservations directly from the site. Additional searches can be refined by quality grading, price, and specific facilities on offer. Detailed searches are also available for attractions, events, shopping, activities, and places to eat.